

ESTABLISHED STANDING COMMITTEES

The Board may establish, modify, and abolish standing committees in accordance with policy BDE – Board Standing Committees. This policy shall be revised to reflect such actions, documenting all currently established standing committees, including their names, charges, and number of members as set by the Board.

Other duties consistent with a committee's purpose may be assigned by the Board.

Finance Committee

Number of Members: 5

Purpose:

The Finance Committee provides financial oversight for RSU#12.

Responsibilities:

Monthly review and signing of warrants for all disbursements of the RSU;

Working with the Superintendent to refine annual budgets, make budget recommendations to the Board, and support the public budget approval process;

Undertake consideration of matters having financial implications to the RSU as these may be identified, defined, and authorized by the RSU Board of Directors.

Negotiations Committee

Number of Members: 5

Purpose:

The Negotiations Committee represents the RSU#12 Board in the negotiations of contracts with bargaining units within the RSU.

Responsibilities:

Develop in consultation with the Superintendent a strategy for proposed contract changes and bargaining positions/priorities that best serve the interests of the RSU as a whole, balancing the needs of students, townspeople, and employees in fulfilling the RSU's mission;

Report and make recommendations to the full Board regarding those strategies, proposals, status of negotiations, and responses received, for approval and other actions;

Negotiate in good faith with all bargaining units on the Board's behalf.

Personnel Committee

Number of Members: 5

Purpose:

The Personnel Committee serves as advisors to the Superintendent and the Board with regard to personnel issues/matters.

Responsibilities:

Serving as advisors to the Superintendent regarding administrative positions and vacancies as needed.

Serving as advisors to the Superintendent on personnel issues/matters as requested.

Developing/reviewing job descriptions.

Advising the Policy Committee regarding policies that address personnel matters (i.e., Hiring, FMLA, Discipline, Personnel Complaint Procedures, Non contracted employee work rules).

Reviewing and making recommendations on employee handbooks.

Reviewing the superintendent's recommendations and presenting to the board appropriate levels of staffing.

Reviewing and recommending to the Board, evaluation processes and procedures.

Reporting findings and recommendations to the Board at regular meetings on any committee work during the month.

The Personnel Committee shall meet monthly or on an as needed basis.

Policy Committee

Number of Members: 5

Purpose:

The Policy Committee is charged with reviewing and recommending all policies/policy changes to be considered by the Board.

Responsibilities:

The Policy Committee, together with the Superintendent, shall have the responsibility to review and research each suggestion in accordance with Board policies, prepare draft policies as appropriate, and make recommendations to the entire Board.

At an appropriate stage in the process, the Policy Committee shall contact the representative teacher organization to meet and consult regarding any proposed new or changed educational policy.

To the fullest extent practical, the Policy Committee shall also discuss the proposal with other groups affected by the policy.

Public Communication Committee

Number of Members: 5

Purpose:

The Public Communications Committee is a conduit for two-way communication regarding general topics between the RSU#12 Board and the public it serves.

Responsibilities:

Developing and maintaining several channels of on-line and off-line communication that best reach RSU#12 communities;

Creating content which poses Board approved questions about general topics and requests public response;

Summarizing for the Board the responses received;

Communicating back to the public the summary, any official Board response, reference to Board minutes of related action(s) taken if applicable; and

Taking care to avoid engaging the public on matters best communicated by the RSU#12 Superintendent, administrators or teachers.

Cross Reference: BDE – Board Standing Committees
BDE-R – Standing Committee Operating Procedures

First Reading: July 2nd, 2009
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