

RSU #12
BOARD OF DIRECTORS REGULAR MEETING
THURSDAY, OCTOBER 29, 2009 ~ 6:30 P.M.
WISCASSET HIGH SCHOOL LIBRARY
Revised: MINUTES

1. Call to Order and Roll Call

Absent: Simeon Brown (E), Joan Morin (E) and Robert Temple (E).

2. Pledge of Allegiance

Mr. Birmingham led the group in the Pledge of Allegiance.

3. Adjustments to the Agenda

Superintendent Potter recommended the following adjustments to the agenda:

11.6 a. Replace applicant Lynne Bond's hiring form with Michele Grant's hiring form.

11.6 c. Add Charlene Foley's hiring form.

11.6 Representatives for CATC & BRTC

11.9 Part Time Custodian – Windsor Elementary School

14.2 Executive Session – Superintendent's Goals

No Discussion. Motion: *To accept all adjustments to the agenda as printed.*

1st Jerry Nault, 2nd Hilary Holm; Vote: Motion Carried unanimously by all those in attendance and voting.

4. Accept Minutes of October 1st, 2009 (Regular) Meeting and October 1st, 2009 Special Meeting

No discussion. Motion: *To accept the Minutes of October 1st, 2009 and the Minutes of October 15th, 2009 as written.*

1st Jerry Nault, 2nd William Stafford; Vote: Motion Carried unanimously by all those in attendance and voting.

5. Communications/Correspondence

None.

6. Superintendent's Report

Mr. Potter started by sharing information pertaining to a recent student death in Wiscasset of a 9th grader who attended the Wiscasset High School. Guage Barnes passed away on Monday, October 26th, from unconfirmed causes. The death was confirmed by the Wiscasset Police Department and a crisis team met with Mr. Potter and Mrs. Poppish to come up with a plan. Staff meetings at all 3 schools and full student assemblies were also held. Councilors have been meeting in small groups with the students to offer support as needed and will continue to be available should any need arise. Information will be shared as it becomes available.

- 6.1 H1N1 “Swine Flu” and Immunization Update: Mr. Potter provided a copy of a letter that went home to the high school student’s parents. Approximately 12 % of the high school student body has been sent home; four of which are confirmed cases. The primary school has 18% out and the middle school has 13% out. There are several staff members from all three schools who are out as well. On Monday, October 26th, the nurses and principals met at Central Office to discuss the numbers and the process. Mr. Potter spoke at length to the CDC and Commissioner Gendron and decided not to close the schools, to cancel field trips and to continue to track the outage numbers daily. In the North region, Windsor had 1 unconfirmed case. Extra cleaning has been implemented as well as installing additional hand sanitizer stations in the schools.
- 6.2 Update on Meetings / Conferences from the week of October 19th. Mr. Potter reported that the DOE has sponsored a series of meetings with Superintendents and Business Managers to get feedback on consolidation and how it is progressing in their units. Mr. Potter and Mrs. Waterhouse attended the recent meeting in Bangor. Items shared by those attending were the formats of their challenges, successes for professional staff to work together, cash flow problems, making payroll, lack of DOE support, the withholding of subsidies for late reports, etc.
- 6.3 Other: None.

7. Board Chair’s Report

None.

8. Committee Reports

- 8.1 Finance Committee: Mr. Nault reported that the next meeting will be November 5th at the Whitefield School and shared a handout concerning GASB rules. MSMA Fall Conference presentations by Drummond, Woodsum suggested that even if consolidation is voted down, there will be no immediate changes. A lengthy timeline was shared outlining each expected step that will take place should it be voted down. Discussion ensued concerning how to calculate this year’s curtailment amount and what the process is should the RSU convert to a SAD.
- 8.2 Personnel Committee: The next meeting will be November 3rd, 2009, 6:30 pm. The agenda will go out soon.
- 8.3 Policy Committee: Mr. Johnson reported that the next meeting will be November 4th, 2009, 6:30 pm at the Whitefield School. He stated that the policies on the agenda for 11/4 are the last of the required policies except for the ones which the Policy Committee is waiting for work done by others, e.g. the Core Values and Educational Philosophy and Mission public meetings have not happened yet. And we are waiting for drafts from the Administrative Team and Wellness Committee for the Student Code of Conduct and Student Wellness policies. He asked the board to refer to Policy IKE, Promotion, Retention and Acceleration of Students and recommended to the board to direct the Superintendent to decide the effectiveness of RTI vs. Retention from advancement to high school. It was also suggested that Administration bring back feedback on ways to gauge student’s performance and set guidelines of what they should know at what grade level. Mr. Johnson will consider changing the language in ECB to reflect Mr. Hample’s suggestion that pg 2 under B refer to the IPM staff at the State Dept. of Agriculture instead of the current reference to a pest management professional.

- 8.4 Public Communications Committee: Mrs. Holm spoke about starting a District Wide Newsletter which could be distributed in conjunction with the school's current newsletters. Some information could be the same as what the school reports; the rest would be new information meant to educate the public for a feel for the whole district and what each town and school contributes. Distribution would not have to be entirely by the mail system, but could be through local stores or local offices. Mrs. Holm will prepare a notice to the principals for information gathering. The first issue would tentatively go out the first week of December. The next meeting will be Thursday, November 5th at 6:00 pm.
- 8.5 Negotiations Committee: Mrs. Holm reported that they have not met since the last meeting and no future meetings are scheduled.
- 8.6 Chelsea Building Committee: Mr. Hallett, Chair, reported the second meeting was held Monday, October 26th. The DEP thinks the plan looks good. Oak Point gathered input from the staff and spoke in depth about what materials could be used. Several meetings have been scheduled; the next meeting will be November 9th, 2009, followed by November 23rd, [the architects will bring samples of tiles, etc] and December 10th. Members of this committee are 4 (including Mr. Birmingham), 8-10 community members and 1 municipal non-voting member.

9. Public Comment

**Public comment is to be restricted to items on the agenda. Comments regarding individuals or personnel matters are not appropriate for public session.*

No Comment.

10. Old Business

None

11. New Business

- 11.1 To accept a "Bond Anticipation Note" (BAN) bid for the Chelsea building project.
Mr. Potter shared that two bids were received: Camden National and The First, N.A. The bid from The First, N.A. was for 2 million dollars, at 2.37% interest, plus fees built into the project amount.

Discussion ensued: Conversation included the need for taking a note when the State of Maine is picking up some of the cost and how investing the unused portions that are not spent yet will generate funds from the interest earned.

Motion: To accept a "Bond Anticipation Note" (BAN) bid for the Chelsea building project from The First, N.A. for \$2 million dollars at 2.37% interest.

1st William Stafford, 2nd Allen Hallett; Vote: Motion Carried: Unanimous by all those in attendance and voting.

- 11.2 To determine dates for (4th round) RSU 12 Regional Budget Meeting and Validation Referendum.

Mr. Potter asked for consideration of Saturday, December 12th for the regional meeting and Tuesday, December 15th for the vote.

Discussion ensued.

Motion: *To recommend Saturday, December 12th as the Regional Budget Meeting and Tuesday, December 15th for the Validation Referendum.*

1st Shawn Carlson, 2nd Michelle Chartier; Vote: Motion Carried: 12-5, R. DeVries, G. Emond, F. Hample, G. Nault and L. Sheaffer voted nay.

11.3 To revise the RSU 12 (Regular) Board Meeting schedule to once per month, rather than twice a month.

Motion: *To schedule the RSU Board Meetings once per month.*

1st Shawn Carlson, 2nd William Stafford;

Discussion Ensued: Mr. Stover noted he has commitments on the 3rd Thursday of each month, thus he cannot attend on those days.

Mr. Sheaffer would not like a curfew but to continue the meetings until business is done.

Mr. Nault shared concerns about 5 week old data.

Friendly Amendment to Motion: *To schedule the RSU Board Meetings once per month, on the 2nd Thursday: noting work may go past the 9:00pm expiration time.*

1st Richard DeVries, 2nd Jerry Nault: Vote: Motion Carried: 16-1; S. Hallett voted nay.

11.4 Resignations –

- a. Jil Crochere, Ed Tech III (Health) Windsor
- b. Alice Kopp, Head Cook (Retirement-November) Whitefield
- c. Nate Crosby, Teacher (Retirement – End of school year) Chelsea

Motion: *To accept the resignations, with regret, as listed on 11.4, Jill Crochere, Alice Kopp and Nate Crosby.*

1st Shawn Carlson, 2nd Allen Hallett: No Discussion: Vote: Motion Carried: Unanimous by all those in attendance and voting.

11.5 Teacher Nominations: None

- a. Anticipated: Laurie Stiles, ELA/Social Studies Teacher to replace Libby Frye, Wiscasset Middle School.

Motion: *Accept the nomination of Laurie Stiles as a teacher at Wiscasset Middle School.*

1st Shawn Carlson, 2nd Richard DeVries; No Discussion: Vote: Motion Carried: Unanimous by all those in attendance and voting.

11.6 Appointments:

- a. Michele Grant, Payroll Secretary, Central Office
- b. Michelle Benham, Ed Tech II, (1 on 1 IEP) WPS

Motion: *To accept appointments for Michele Grant and Michelle Benham as listed in 11.6.*

1st Kim Andersson, 2nd Michelle Chartier; Discussion Ensued pertaining to requirements for IEPs: Vote: Motion Carried: Unanimous by all those in attendance and voting.

11.7 Approval of the Warrant # 7 and # 8, October 2nd & 16th, 2009

Motion: *Approval of the Warrant # 6 September 18, 2009*

1st Jerry Nault, 2nd Hilary Holm; No Discussion: Vote: Motion Carried: Unanimous by all those in attendance and voting.

12. Policy Readings

12.1 To take action on the **Second Readings** of the following policies:

- a. ADF-Commitment to Learning Results
- b. GCI-Professional Staff Development
- c. GCOC-Evaluation of Administrative Staff
- d. IGA-Curriculum Adoption
- e. IHBG-Home Schooling
- f. IHBGA-Home Schooling – Participating in School Programs

Motion: *To accept the second readings of policies a-f as listed on agenda.*

1st Gene Stover, 2nd Lester Sheaffer; Discussion Ensued pertaining to a possible straw pole to indicate interest in a change, the need to define a timeline and to follow up with policy IKE.

Vote: Motion Carried: Unanimous by all those in attendance and voting.

12.2 To take action on the **First Readings** of the following policies:

- a. ECB Pest Management in School Facilities and on School Grounds
- b. ECBE1 Pest Management Notification
- c. ECBE3 Notice of Planned Pesticide Application
- d. GCOA Supervision and Evaluation of Professional Staff
- e. IHCD A Post Secondary Enrollment Options
- f. IKE Promotion, Retention and Acceleration of Students
- g. IKF Graduation Requirements
- h. ILA Student Assessment
- i. ILB Testing Programs
- j. ILD Educational Research: Student Submission to Surveys, Analyses or Evaluations
- k. JK Student Discipline

Motion: *To accept the second readings of all policies listed a-k.*

1st Gene Stover, 2nd Lester Sheaffer; Vote: Motion Carried: Unanimous by all those in attendance and voting.

Straw Poll done on items a-c: Discussion Ensued pertaining to ECB and IKE.

Motion: *Move that we ask the Superintendent to develop a set of recommendations for benchmarks related to promotion at various grade levels for board review by April 1, 2010.*

1st Chris Johnson, 2nd Lester Sheaffer; Discussion Ensued pertaining to when the information should be made available. Vote: Motion Carried: Unanimous by all those in attendance and voting.

13. Calendar/Announcements

13.1 Board / Standing Committee Meeting Calendar Update. Mr. Potter reported that the web calendar and the paper calendar are being updated.

14. Executive Session

14.1 Executive Session under Title 1, M.R.S.A. § 405 6 (D) for discussion of labor contract negotiations

Motion: *To enter into Executive Session under Title 1, M.R.S.A. § 405 6 (D) for discussion of labor contract negotiations at 8:17 pm.*

1st Richard DeVries, 2nd Allen Hallett; Vote: Motion Carried: Unanimous by all those in attendance and voting.

Exit Executive Session at 8:42 pm

The following motions were made in Public Session:

Motion: *To ratify a 2 year term with the Somerville Teacher's Association at 4.4% increase for 2010 and a 4.3 % increase for 2011.*

1st Hilary Holm, 2nd Jerry Nault; Vote: Motion Carried: 16-1, L. Sheaffer voted nay.

Motion: *To ratify a 2 year term with the Chelsea Teacher's Association at 2.5 % increase for 2010 and a 2.51 % increase for 2011.*

1st Hilary Holm, 2nd Betty Larrabee; Vote: Motion Carried: 16-1, L. Sheaffer voted nay.

Motion: *To ratify a 2 year term with the Chelsea Support Staff at 2.5 % increase for 2010 and a 2 % increase for 2011.*

1st Hilary Holm, 2nd Frank Hample; Vote: Motion Carried: 16-1, L. Sheaffer voted nay.

14.2 Executive Session under Title 1, M.R.S.A. § 405 6 (A) for discussion of the Superintendent's annual goals.

It was suggested by Albert Lawrence *to table Executive Session for the discussion of the Superintendent's goals.*

15. Adjournment

Motion: *To adjourn at 8:45 pm.*

1st Shawn Carlson, 2nd William Stafford; Vote: Motion Carried: Unanimous by all those in attendance and voting.